



BOARD POSITION DESCRIPTION

MISSION STATEMENT: The Arcata Chamber of Commerce is a diverse, nonpolitical member organization, serving the Arcata Humboldt area that supports business entrepreneurship and innovation and builds a strong sense of community.

VISION STATEMENT: The Arcata Chamber serves as a catalyst for local businesses to innovate, collaborate, grow, and succeed.

TIME COMMITMENT: This is a “working” board. Each board member is expected to participate fully in the Chamber's functions, programs, and projects. Each board member is encouraged to chair or co-chair at least one committee. The committees (Governance, Marketing, Events) are responsible for many of the critical functions of the Chamber. It is estimated that each board member will devote at least 30 hours of work each year to their Chamber role.

BOARD COMPOSITION: The Board of Directors shall be composed of nine to 15 members. Directors shall be elected annually to serve for three years. Term limits are 2 consecutive 3-year terms.

MEETINGS: The Board meets on the second Monday of every month. Meetings begin at 3:30 p.m. and end by 5:00 pm. This is subject to change in 2025

ATTENDANCE: A member of the Board of Directors who during a calendar year misses four regular meetings and who is not actively involved on a Chamber committee shall be contacted by the Chair to reconfirm interest, commitment, and availability. Additionally, board members are encouraged to attend the monthly First Thursday Mixers, occasional ribbon cuttings, periodic Chamber events, and volunteer time to help with events and support the Chamber Staff.

BOARD POSITION APPLICATION

I have read the board position description. Please consider my name as a possible nominee.

Name:

Work Place:

Cell Phone:

Email:

Business Name if Applicable:

Business Type:

Position:

Length of time in position:

Community Involvement:

Current or previous boards served on:

Associations you are a member of:

Chamber Involvement:

Why are you interested in serving on the Arcata Chamber of Commerce Board?

Have you previously been involved in activities with the Chamber of Commerce?

What specific initiatives or goals are you interested in supporting?

Are there particular areas of focus you are passionate about (e.g., small business support, economic diversification, community engagement)?